

**Order form for completing all your mailings**

Version 23.08.2007, Page 1(2)

Please print out, fill in and fax to: +49 1805 - 23 287 00\* (\*14 cent/Min.)

We would be glad to answer any questions on: +49 1805 – 23 287 00\* or First@cebus.net



# 1,000 Addresses for 100% Success

You want everything: 1,000 new addresses, up-to-date mailings and 100% success, without hidden costs or any extra work. CEBUS makes it possible. Instead of the usual minimum 5,000 addresses, you can try out a smaller mailing.

## 1 Order “1.000er Mailing”

I hereby order **CEBUS.net**, to conduct a complete mailing for me: From buying the addresses to posting them.

I am aware that **CEBUS.net** can only make a limited statement regarding the quality of the addresses. Your success depends on the details you give us and are beyond CEBUS' influence. We would be glad to advise you.

### Service description for “1.000er-Mailing”

<b>Addresses:</b>	1,000 <u>common</u> business or private addresses, from our current database with criteria for a one-off named contact. Selected according to the following target group, general branch or interest group: <input type="text"/> Should the selection not produce the desired quantity, we will supplement with addresses as similar as possible	
<b>Serial print:</b>	1,000 personalised multi address messages printed, on your letter paper or on white paper supplied by CEBUS. Laser or high-resolution inkjet print, text delivered as Word document via email.	
<b>Letter shop:</b>	1,000 x folding, enveloping, stamping, using neutral window envelopes of standard length. Delivery to the post and posting confirmation receipt	
<b>For addresses and production costs (without VAT and postal costs) only:</b>		<b>599 €</b>
<b>Additional services – If you wish you can order the following extra services:</b>		
To order additional services tick here and repeat price ↓		
<b>Colour print:</b>	Supplement for 1,000 serial colour prints: + 30 €	
<b>Answer fax:</b>	Supplement for 1,000 separate fax answer sheets: + 40 €	
<b>Text draft:</b>	Texts from professionals: we submit two different text drafts after a telephone briefing of your product or service. One text can then be used :+ 350 €	
<b>Translation:</b>	We translate your English text to German or Italian. Up to 500 words 140 €	
<input type="checkbox"/> <b>Individual offer (According to email and telephone call)</b>		
<b>Subtotal without postage charges (Can be left out for direct debit):</b>		
Plus VAT (outside Europe):		
<b>Postage costs:</b>	Postage costs for sending as an infoletter, domestic. Note: No VAT on postage .	<b>450 €</b>
<b>Total with postage costs and VAT. (Can be left out for direct debit):</b>		

## Order form for completing all your mailings

Version 23.08.2007, Page 2(2)

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### 2 Order

CEBUS starts carrying out your “1,000er-Mailings“ on receipt of payment. In the meantime we will agree the procedure with you .

Enter your address here:

Company name:		
Additional:		
House number and street:		
Postal code and place:		
STD code:	Telephone:	Fax:
Our contact:		<input type="radio"/> Mr. <input type="radio"/> Ms. <input type="radio"/> Miss
Name:		
Email (also delivery address):		

### 4 Payment

The payment will be made by:

Credit card:	<input type="radio"/> MasterCard <input type="radio"/> Visa
Card Number:	
Name on Card:	
Expire (Month/Year)	
The last three digits on the back of your card, for mail order use:	

### 5 Your signature:

The contract becomes effective on CEBUS' acceptance . The basis of the contract is “General terms and Conditions at [http://www.cebus.net/en/doc/agb\\_e.pdf](http://www.cebus.net/en/doc/agb_e.pdf) and “Conditions for Address Use“ at [http://www.cebus.net/en/doc/agb\\_adr\\_e.pdf](http://www.cebus.net/en/doc/agb_adr_e.pdf).. Should you not have internet access , we would be pleased to sent you the documents by post

Place, date	Signature, company seal